

COURSE ACTION REQUEST MENUS

SCHEDULE (SEMESTER COURSE TO BE EFFECTIVE)

For Fall course, submit to AC prior to previous Spring
(ex. Fall 2009 course, submit prior to January 2009)

For Spring or Summer course, submit to AC prior to previous Fall
(ex. Spring 2010 course, submit prior to August 2009)

GRADE MODE (choose ONLY one)

- A Audit Grading Mode
- B Credit/No Credit
- C CEU Grading Mode
- D D Not Passing Grade Mode
- G F/*Grade Dev. Courses
- L P-Pass/L/Fail
- N Normal Grading Mode
- P Pass/Fail Grading Mode
- T Transfer Grade Mode
- V Developmental Courses

Information regarding the next two menus is in the document
“Method of Delivery & Instruction Checklist w Definitions” in
the folder “Academic Council Forms” on the Deans & Chairs
drive.

METHOD OF INSTRUCTION (choose one or more)

- A Regular Class (Lecture)
- B Lab
- C Lecture/Lab
- D Independent Study
- G Correspondence
- H Thesis
- I Practicum/Internship
- J Field Supervision of Stdnt Tchng
- K Out-of-State
- L Clinical Instruction
- M Applied Music
- N Out-of-Country
- S Studio
- U Seminar
- V Dissertation

METHOD OF DELIVERY (choose one or more)

- C Television or Cable
- E Email
- F Face to Face
- I Interactive Video
- O Online, Internet, or Web (51% or more online,
web, or internet delivery)
- P Print-based
- R CD-ROM
- S Satellite
- T Telephonic
- V Video Tape
- X Other Distance Learning
- Y Computer-Aided Instruction